

THE SIGN PERMIT/REVIEW PROCESS

The most expeditious and cost effective way to get a sign permit is to file what is called a Waiver of Site Plan Requirement for “B” Special Area Regulation. The process is reasonably simple and there is no cost.

1. To File a Waiver Request, contact Debra Frischer at the County of San Diego Department of Planning & Land Use. Her email is:
debra.frischer@sdcounty.ca.gov
She will need:
 - a. Diagram of the sign that shows the colors and dimensions.
 - b. Plot Plan of your parcel. This should show the lot dimensions, building dimensions and the location where the sign will be placed.
 - c. Your name or other contact information, project address & project description.
2. After Debra processes the Waiver Request it will be forwarded to the Fallbrook Design Review Committee and the Fallbrook Planning Group.
3. The sign project will then be placed on the upcoming agendas for the Design Review Committee & the Planning Group meetings. You will be notified of the date, time & place so that you can present your sign project.
4. The sign project will be reviewed at the Design Review Committee meeting and they will make a recommendation.
5. The sign project will also be reviewed by the Fallbrook Planning Group at their meeting. The Design Review Committee will report their recommendation to the Planning group at this time and a final vote will take place. The project plans will be stamped with the local recommendation and then forwarded back to the Dept. of Planning & Land Use.

*****All projects are listed on an agenda that is published in the local newspaper. This is required by law. Both Committee and Planning Group meetings are open to the public. Anyone can attend and voice their comments on any project on the agendas.